



February 2, 2021

Mr. Vincent P. Bertoni
Director, Department of City Planning
200 North Spring Street, Room 525
Los Angeles, California 90012

Re: Annual Review of Loyola Marymount University's Development Agreement with the City of Los Angeles

Dear Mr. Bertoni:

Loyola Marymount University ("LMU") is pleased to inform the City that LMU is in full compliance with its obligations under the Development Agreement (Ordinance No. 181604) effective May 12, 2011, by and between LMU and the City of Los Angeles (the "City"). This report is being submitted in advance of the anniversary of the Development Agreement's effective date to detail our good faith compliance with the terms and conditions of the Development Agreement, in accordance with Section 4 of the Development Agreement.

As a reminder, LMU's Development Agreement with the City approved the Loyola Marymount University Master Plan Project, which will improve the academic, administrative, residential, athletic, and recreational facilities on LMU's Westchester campus, while maintaining the existing approved enrollment cap of 7,800 full-time enrolled students. Of the campus's existing approximately 1,651,000 square feet of academic and administrative facilities, LMU will remove approximately 515,000 square feet of obsolete facilities, and build approximately 1,023,000 square feet of new facilities, for a net increase of approximately 508,000 square feet of academic and administrative facilities. Of the campus's existing approximately 942,000 square feet of existing residential uses, LMU will remove approximately 370,000 square feet, and add approximately 846,000 square feet, for a net increase of approximately 476,000 square feet. Of the campus's existing approximately 185,000 square feet of existing indoor athletic uses, LMU will remove approximately 80,000 square feet, and add approximately 108,000 square feet, for a net increase of approximately 28,000 square feet. LMU will also add approximately 4.8 acres of net new athletic outdoor facilities, and add approximately 5 acres of net new landscaped open space. LMU will also add parking on campus, in surface, structure, or underground parking areas, in phases with the addition of student enrollment and building construction. A total of approximately 4,742 parking spaces will be provided at full buildout.

In August 2011, LMU completed the campus' first project under the Master Plan, the relocation of the Recycling/Waste Management area from the east side of the campus to the lower level of the Drollinger Parking Plaza. In July 2016, LMU completed construction of a new Life Sciences building, the second project under the Master Plan.

During the ninth year of the term of the Development Agreement, LMU has continued to provide a number of public benefits to the community, as described below:

- A. In compliance with Section 3.1.3.1, LMU has formed the Neighborhood Advisory Committee, which includes an LMU community liaison. Neighborhood Advisory Committee meetings have

been noticed and advertised to the community as required by the Development Agreement, through the local press as well as direct email communication to members of the community. Information about the Neighborhood Advisory Committee is posted on the website <http://community.lmu.edu/forourneighbors/nac/>. This past year, committee meetings were held on February 18, 2020, August 19, 2020, October 7, 2020 and November 18, 2020.

B. In compliance with Section 3.1.3.2, LMU has kept its campus open to the general public during daytime hours, except during certain limited special events. The William H. Hannon Library is open to the public and free to access*. *In March 2020 through the end of 2020, due to the Covid-19 Pandemic, LA County Health required LMU to restrict access to essential workers only.

C. In compliance with Section 3.1.3.3, LMU has allowed numerous nonprofit community benefits organizations to hold meetings and other events at campus rooms and facilities, waiving normal rental fees and only charging costs incurred for meetings or events outside of LMU's normal operations or hours. Included as Exhibit A, is a non-exhaustive list of community organizations which have been provided community space on campus, without paying normal rental fees. Exhibit B of this letter includes a schedule of the non-rental costs associated with use of LMU's facilities.

D. In compliance with Section 3.1.3.4, LMU agrees to support permit parking in the event a permit parking district is requested by the community. In the summer of 2014, LMU developed a process for local residents to obtain reimbursement for the costs of up to three (3) annual permits and two (2) visitor permits annually. This process continues to be utilized as permit parking districts are created in the neighbor blocks surrounding the university.

E. In compliance with Section 3.1.3.6, LMU will construct future buildings to meet the standards of Silver LEED Certification. The Life Sciences Building, which was the first new building constructed under the Master Plan, received LEED Gold Certification from the Green Building Rating System.

F. In compliance with Section 3.1.3.7, LMU has kept its collections and exhibits open to the public. A list of the extensive and diverse exhibits LMU has displayed for the public are included as Exhibit C of this letter*. *In March 2020 through the end of 2020, due to the Covid-19 Pandemic, LA County Health required LMU to restrict access to essential workers only.

In light of the above-described actions, we have amply demonstrated LMU's good faith compliance with the terms and conditions of its Development Agreement with the City. We respectfully request the concurrence of the Director of Planning pursuant to Section 4.3 of the Agreement.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Trevor Wiseman". The signature is fluid and cursive, with the first name "Trevor" and last name "Wiseman" clearly distinguishable.

Trevor Wiseman
Associate Vice President for Administration
Loyola Marymount University

cc: Juliet Ho, Department of City Planning

Date	Event Name	Guest Count	Notes
2/13	Lion for a Day	70	Students at periods of academic transition (5th grade, 8th grade, and 11th grade) are brought to campus for an intensive half-day program that focuses on college readiness throughout the academic pipeline.
2/20	Lion for a Day	70	Students at periods of academic transition (5th grade, 8th grade, and 11th grade) are brought to campus for an intensive half-day program that focuses on college readiness throughout the academic pipeline.
2/21	ARTsmart	400	ARTsmart is a community service program for the department of Art and Art History at LMU.
2/25	Blood Drive	200	Blood Drive hosted by UCLA Medical Center and LMU Service and Action inviting LMU Staff, Faculty, Students, and local community members to donate blood. Sponsored by Service and Action.
2/26	Blood Drive	200	Blood Drive hosted by UCLA Medical Center and LMU Service and Action inviting LMU Staff, Faculty, Students, and local community members to donate blood. Sponsored by Service and Action.
3/5	Lion for a Day	70	Students at periods of academic transition (5th grade, 8th grade, and 11th grade) are brought to campus for an intensive half-day program that focuses on college readiness throughout the academic pipeline.

Exhibit B

Meeting Room Costs Associated With Section 3.1.3.3

This list includes the typical, non-rental costs associated with use of Property Owner's facilities, comparable to the rates allocated to internal users for these facilities. This is not an exclusive list and other costs may also apply. Rates may be adjusted periodically by Property Owner.

Event Setup: \$20/hr

Normal university business hours are Monday –Friday, 8:00 am to 5:00 pm. If the setup for an event or the event itself occurs outside of normal business hours, Property Owner will charge to cover labor costs. If Property Owner is able to complete setups during the business day (Monday – Friday, 8:00 am to 5:00 pm) then there will be no charge for setup. Property Owner will only charge for the portion of setup that takes place outside of business hours. Property Owner shall make good faith efforts to complete setups during business hours when feasible, for instance when there are no intervening uses of a facility between the close of business hours and the time of the meeting which requires setup.

Audio-Visual (AV) Attendant: \$40/hr

If the event organizer requests an AV technician to be present or on-call for the event, there will be an hourly charge regardless of business hours.

Facilities Support: \$25-\$30/hr

If the event requires or results in the need to schedule additional Custodial, Grounds, or Recycling staff, an hourly fee will apply. Events with catered food and guest counts of 100 or more require a minimum of two Custodial and Recycling staff to support restrooms and provide trash service.

Insurance: Flat Fee, Varies by type of event and number of guests attending

All organizations must provide a Certificate of Insurance naming Loyola Marymount University as additional insured on both Public and General Liability and Property Damage coverage. If the organization does not have insurance, Property Owner can assist with obtaining an insurance policy for the event.

Parking & Security: \$25-\$35/hr, Varies by type of event and number of guests attending

Events during normal business hours with a guest count of 50 or greater will require additional parking and security resources, with specified charges. This may include, but is not limited to security or crowd control personnel, shuttles, valet parking personnel, traffic control personnel, or the rental of an off-site parking facility.

Exhibit C
William H. Hannon Library
Historic Exhibits and Collections

LMU Development Agreement

Section 3.1.3.7

Historic Exhibits and Collections. *Property Owner agrees to maintain its current and all future collections and exhibits on the history of the local area and other subjects of general interest to the public, and to make such exhibits or collections open to the public periodically and at reasonable times. A list of the historic collections and exhibits made open the public during the course of the year shall be included in the annual report required as part of Section 4.2 of this Agreement.*

William H. Hannon Library / Loyola Marymount University

Public Exhibits and Collections / January 2020 through January 2021

Prepared January 13, 2021

Access:

Non-LMU visitors may access the library from 8 a.m. to 10 p.m. Monday through Friday, and 11 a.m. to 10 p.m. on Saturday and Sunday.¹ Note: access hours may be limited during University breaks and holidays. In 2020, access was limited all all users (both LMU and non-LMU) due to COVID-19.

Any visitor can purchase an annual library card that includes borrowing privileges. LMU Alumni and members of the local community (from zip codes 90045, 90094, or 90293) will be offered a reduced rate.²

Library Resources and Collections:

Visitors to the William H. Hannon Library (classified as any guest without a current LMU OneCard or Loyola Law School ID) may use all of the library's resources once inside the building.³ These resources include a print collection of over 700,000 volumes, 90 computers,⁴ access to the campus wireless network, over 250 online subscription

¹ <http://library.lmu.edu/hours>

² <http://library.lmu.edu/visitorservices/>

³ Group study rooms are for current LMU students/staff/faculty only. (With rooms made available to LLS and Alumni on an as-available basis) During midterms and finals, priority for computers and research help are given to current LMU students.

⁴ See Guest Computer Access Policy <https://library.lmu.edu/media/lmulibrary/forms-documents/112-Guest%20Computer%20Access.pdf>

databases, research assistance, access to the University's Department of Archives & Special Collections (by appointment), and admittance to all library exhibitions and public programs.

Library Exhibits:

Over the past year, the William H. Hannon Library hosted 2 exhibits featuring items from our collections and work from our campus community. All exhibits are free and open to the public. A list of these exhibits, with brief descriptions, follows:

January 1 – March 18*

Visualizing Literature: Fall 2019

/ LMU Department of Art and Art History

This exhibition highlighted the finals projects created by students enrolled in ART 333. These works explored California literature through mediums such as posters, watercolors, textiles, and sculpture.

January 27 – March 18*

Using Public History to Complicate the University's Narrative

Curated by students in Elizabeth Drummond's HIST 2910 Telling History in Public course – a historical methods course taught through the lens of public history – this exhibition explored the history of social justice work at Loyola Marymount University using materials from the University Archives. More information about this exhibit can be found here: <https://promotionofjustice.eadrummondhistory.lmu.build/>

* Although the library still provided support for users online, the library building was closed to users on March 18, 2020 due to COVID-19 and did not reopen before the end of the year.